

Central Coventry Fire District

August 29, 2006 - 6:30 pm

Minutes

1. Call to Order Time: 6:35pm

2. Roll Call

Pres. – Girard Bouchard VP – Michael New

Anna Mae Lapinski John Bowen Robert Crowe Richard Tellier

Treasurer – Tom Lacolle Tax Collector Jeanne Graemiger

Linda Bennet Chief Hoxie Chief Seltzer

Joe Bonn not present

Additional People Present: Asst Chief Tucker, Lt. Schnell, Lt. Gorman, F/F Brown, F/F Stevens

3. Approval of Minutes of the previous Board of Directors Meeting 7/25/06 & 8/15/06

Motion: Mike New Seconded: Anna Mae Lapinski

4. Old Business

5. President's Report – accepted as presented

Motion: Robert Crowe Seconded: Mike New

President met with Tax Collector. Her workload is high but she is getting through it. She will be looking for some help with stuffing envelopes as there will be approx 9,000 bills to send out in October. In the past she had a couple of teens that would come in to do this. Per Linda Bennett they were paid a flat rate of \$350 each that came out of office expense. Several Board members and the Treasurer

volunteered to help. The idea was brought up of having people doing community service help out as well.

He also met with the Chief and some of the F/F at Station 5 and Station 2.

6. Chief's report – Accepted as Read

Motion: Mike New Seconded: Bob Crowe

Discussion

Under Personnel #3

Chief may spend up to \$75 per incident for Flowers or other appropriate item(s)

Motion: Mike New Seconded: Richard Tellier

Unanimous vote

Under Operations #2

From Fire Marshal Tucker the schools need to do some upgrades to the fire alarm system. A question was asked as to where school would get money to pay for the upgrades. F/M Tucker responded that they would request it from the Town Council and if denied would have to come up with it themselves.

Under Maintenance & Repairs #1

Pay for repairs to Rescue 5 out of Harris Budget

Motion: Mike New Seconded: Anna Mae Lapinski

Unanimous vote

Under Maintenance & Repairs #4

In cleaning up all of the stations all old records are being brought to Station 4 for sorting and storage. Mr. Bouchard said we should contact the AG's office to get a Records Retention Schedule so we can get rid of records we no longer need to keep and insure we are keeping records we are legally obligated to keep. Mr. New asked if the storage area had fire protection. Chief Hoxie responded that the storage area at Station 4 had Fire Detection but no Fire Protection. Mr. New brought up the idea of looking into a professional storage facility.

7. Treasurer's Report – Accepted As Presented

Motion: Bob Crowe Seconded: Mike New

Linda Bennett has provided personnel records she had to him. W-4s have been slow getting back to him. Out of 35 people he had 9 forms. If he does not receive them he cannot issue paychecks. Chief Seltzer has given the final payroll for Tiogue to Warren West. Mr. LaColle will be meeting with all of the previous treasurers to transfer all funds.

8. Tax Collector's Report

No written report. She has received records from Harris & Tiogue. Washington records will be to her next week. She will be keeping the Tax Rolls separate for this year and will combine them next year.

9. Review of Administrative Procedures

#1 – Purchase Orders

Purchase Orders over \$5,000 must be approved by the Board, with the provision that the president will have the authority to approve emergency repairs that exceed \$5,000

Motion: Mike New Seconded: John Bowen

Unanimous Vote

#7 – Deposit of Plan Review Fees

Treasurer stated currently plan review fees are kept in a separate savings account. Chief Hoxsie noted that these monies, by law, can only be used for Fire Prevention.

The Treasurer will provide the Fire Marshal with deposit slips. The Marshal will deposit any monies received and notify the Treasurer.

10. By-Laws Committee Report

Proposed By-Laws have been emailed to everyone. Discussion tabled until next meeting to allow time for Board Members to review them.

7:40pm - President called for a short recess

8:25pm – Back in Session

11. Negotiation Committee Report

Mike New stated there were two sticking points. Both have been resolved.

The clothing allowance should be changed from \$800 per f/f to \$1,000 per f/f. And the Holiday Pay should be changed from 8.4 hrs for 11

Holidays to 10 hrs for 11 Holidays.

Richard Tellier said he has been working with the union guys a long time. There were guys that took demotions in rank to make the merger work. Everyone had worked hard on this contract and it was not a bad deal.

Motion: Bob Crowe Seconded: Richard Tellier

Unanimous Vote to approve the Contract with Local 3372

12. Introduction of new business to be considered at the next Board of Directors meeting:

Monday 9/11/06 6:30pm – Budget Meeting, Revisit Appointee's Salaries

Regular Monthly Meeting – Tuesday 9/19/06 6:30pm

13. Adjournment

Motion: Mike New Seconded: John Bowen

Time: 8:30pm